

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA**

July 24, 2024

7:00 p.m.

A. Call to Order

B. Open Public Meeting Notice

In compliance with the “Open Public Meeting Act of the State of New Jersey” adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On July 18, 2024, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk’s Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Star Ledger, and all subscribers, and filed with the Township Clerk.

C. Pledge of Allegiance

D. Roll Call

	Ms. Anderson		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		
	Ms. Nathans		Ms. Stevinson		

- Motion to rescind June 20, 2024 motion to go into Executive Session at 6:30 pm at the next regularly scheduled meeting of the Board on July 18, 2024.

	Ms. Anderson		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		
	Ms. Nathans		Ms. Stevinson		

- Motion to go into Executive Session at 6:30 pm on July 24, 2024.

	Ms. Anderson		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		
	Ms. Nathans		Ms. Stevinson		

E. Executive Session – 6:30 p.m.

BE IT RESOLVED that the Bedminster Township Board of Education shall meet in closed session to discuss item(s) g below which falls within an exception of our open meeting policy and permits the Board to have a private discussion, since it deals with specific exceptions contained in N.J.S.A.10:4-12b. Matters rendered confidential by Federal Law, State Law, or Court Rule:

- a. Individual privacy
- b. Collective bargaining agreements
- c. Purchase or lease of real property if public interest could be adversely affected
- d. Investment of public funds if public interest could be adversely affected
- e. Tactics or techniques utilized in protecting public safety and property
- f. Pending or anticipated litigation
- g. Attorney-client privilege (BOE HIB Training)
- h. Personnel - employment matters affecting a specific prospective or current employee

Open Public Meeting @ 7:00 p.m.

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA**

July 24, 2024

7:00 p.m.

**F. Superintendent’s Report - SSSD HIB Mandatory Reporting Period 2 Summary
Business Administrator’s Report**

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent, approve the minutes of the following meetings:

- June 11, 2024 Special Meeting Minutes
- June 20, 2024 Annual Public Board Retreat Minutes
- June 20, 2024 Executive Session Minutes
- June 20, 2024 Regular Meeting Minutes

	Ms. Anderson		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		
	Ms. Nathans		Ms. Stevinson		

I. Task Groups

- Negotiations Committee - Jeff Reaves
- Somerset Hills School District - Sarah Nathans
- Technology Representative - Gabriel Wickizer
- Security/Safety Ad Hoc Representative - Suzie Stevinson
- Child Care - Sarah Nathans

Delegate/Representative Appointments

- New Jersey School Boards Association - TBD
- PTO - Gabriel Wickizer and Gaby Gomez

J. BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Policies

J.1 to continue in effect all present regulations, bylaws and policies of the Bedminster Township Board of Education for the 2024-2025 school year.

Comprehensive Equity Plan (CEP) Statement of Assurance (SoA) and Plan for 2024-2025

J.2 the Comprehensive Equity Plan (CEP) for academic years 2022-2025 and the Annual Statement of Assurance (SOA) for the 2024-2025 school year. Bedminster Board of Education to choose to extend the implementation of

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA**

July 24, 2024

7:00 p.m.

the current CEP by one year by submitting a statement of assurance (SOA) to its Executive County Superintendent pursuant to N.J.A.C. 6A:7-1.4(d) by August 15, 2024. The NJDOE will consider such an SOA to satisfy that LEA’s requirement for the 2024-2025 school year to develop a CEP.

2024-2025 Emergency Remote Instruction Plan and Safe Return Back Plan

J.3 the motion to reapprove the revised Annual Emergency Remote Instruction Plan per ch. 27, A-3904, and Safe Return Back plan due to the NJDoE.

District Goals

J.4 the District Goals for the 2024-2025 school year updated yearly and shared on the district’s website: Student Achievement and Social and Emotional Learning [SEL].

Technology

J.5 Gaggle Safety Management providing email filters for the 2024-2025 school year in the amount of \$7,100.00.

J.6 various no longer used technology equipment to be recycled by Tech Two Recyclers.

Student and Staff Services

J.7 approve the following placement for the 2024-2025 school year:

Student #291214	Matheny Medical and Educational Center; Peapack, NJ	\$210,100.00
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J.8 the new contract for the following for the 2024-2025 school year:

As needed	AFC Urgent Care; Bound Brook, NJ	\$250.00/event
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J.9 Nursing service for student #299725 while attending an after school event in the total amount of \$103.50 payable to Somerset Hills School District.

Professional Services

J.10 the establishment of the maximum dollar limits for the following professional services for the 2024-2025 school year according to bylaw #0177 and N.J.A.C. 6A:23a-5.2:

Architect:	\$ 2,000.00
Legal:	\$30,000.00
School Physician:	\$ 1,836.00
Auditor:	\$31,110.00
Public Relations:	\$ 1,000.00

2024-2025 Tuition Rates

J.11 the following tuition rates for regular programs for the 2024-2025 school year exclusive of any required or additional mandated special services:

- Pre-K/Kindergarten: \$21,719.00
- Grades 1-5: \$22,209.00
- Grades 6-8: \$24,661.00

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA**

July 24, 2024

7:00 p.m.

IDEA-Title Funding

J.12 and accept the following 2024-2025 grant funding and approve the application for submission to the NJDOE:

Individuals with Disabilities Education Act (IDEA)

- Basic \$146,033
- Pre-School \$ 6,530
- Total \$152,563

2024-2025 ESEA - Title Funding

J.13 FY25 ESEA allocation and approve its submission application to the NJDOE:

Title I	\$30,753
Title II	\$11,589
Title III (consortium with districts: Branchburg, South Bound Brook, Watchung Schools)	\$3,411
Title III Immigrant	\$1,311 (waive)
Title IV	\$10,000

New Jersey School Boards Association Membership

J.14 RESOLVED, that the Bedminster Township Board of Education, approve the annual membership in the New Jersey School Boards Association for the 2024-2025 school year.

Deferred Compensation Plans

J.15 RESOLVED, that the Bedminster Township Board of Education, approve the following Deferred Compensation Plans 403(b) and 457 for the 2024-2025 school year:

Equitable (previously AXA Equitable) and Security Benefit	403(b) and 457, Roth 403(b), Roth 457
Ameriprise, Lincoln Financial, Met Life, and Valic	403(b)

New Jersey Schools Insurance Group (NJSIG)

J.16 to join/renew membership with New Jersey Schools Insurance Group Educational Risk & Insurance Consortium - North Indemnity and Trust Agreement Resolution to Join/Renew Membership. The agreement is made by and between NJSIG and the Educational Institution; The Educational Institution joins with other board of education in organizing and becoming members of NJSIG pursuant to N.J.S.A 18A:18b-3(A), for a period of three years, beginning on July 1, 2024 and ending July 1, 2027.

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
July 24, 2024
7:00 p.m.**

J.17 the annual New Jersey Schools Insurance Group (NJSIG) at a total cost of \$145,778 for the 2024-2025 school year effective July 1, 2024 through June 30, 2025. Individual premiums as follows:

Commercial Package: \$68,958	Workers' Compensation: \$54,606	Errors & Omissions: \$19,501	Cyber: \$2,713
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Student Accident Insurance Renewal

J.18 the annual Bollinger Specialty Group at a total cost of \$4,191.00 for the 2024-2025 school year effective August 1, 2024 through July 31, 2025.

Transportation Contracts

J.19 a parent transportation contract for:

Student #291214	Matheny Medical and Educational Center; Peapack, NJ	On or about July 1, 2024 through June 30, 2025	\$22,400.00
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J.20 a transportation contract for routes 15211/15212 with Barker Bus Company to Bedminster Township School effective July 1, 2024 through June 30, 2025 at a total cost of \$151,002.60.

J.21 the following public school transportation contracts with Barker Bus Company, Bridgewater, NJ for the 2024-2025 school year, at a 5.81% CPI increase as per NJDOE regulations for a total cost of \$505,187.18:

Route #	Destination	2023-2024 Route Costs	2024-2025 Increase	2025-2026 Route Costs
E-2	Bedminster School	\$29,741.81	\$1,728.00	\$31,469.81
E-3	Bedminster School	\$29,741.81	\$1,728.00	\$31,469.81
E-4	Bedminster School	\$29,741.81	\$1,728.00	\$31,469.81
E-5	Bedminster School	\$29,741.81	\$1,728.00	\$31,469.81
E-6	Bedminster School	\$29,741.81	\$1,728.00	\$31,469.81
E-7	Bedminster School	\$29,741.81	\$1,728.00	\$31,469.81
E-8	Bedminster School	\$29,741.81	\$1,728.00	\$31,469.81
E-9	Bedminster School	\$29,742.81	\$1,728.05	\$31,470.86
E-10	Bedminster School	\$29,742.81	\$1,728.05	\$31,470.86
E-12	Bedminster School	\$29,742.81	\$1,728.05	\$31,470.86
E-13	Bedminster School	\$30,529.08	\$1,773.74	\$32,302.82

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
July 24, 2024
7:00 p.m.**

HS-1	Bernards High School	\$29,741.81	\$1,728.00	\$31,469.81
HS-2	Bernards High School	\$29,741.81	\$1,728.00	\$31,469.81
HS-3	Bernards High School	\$29,741.81	\$1,728.00	\$31,469.81
HS-4	Bernards High School	\$29,742.81	\$1,728.05	\$31,470.86
HS-5	Bernards High School	\$30,529.08	\$1,773.74	\$32,302.82
N/A	Total Cost	\$477,448.50	\$27,739.68	\$505,187.18

J.22 transportation for student activities for the 2024-2025 school year:

Company	Rate	Comments
Barker Bus	\$465.00 per block (3-hour minimum)	\$151 each additional hour
Kensington Bus	\$470.00 per block (3-hour minimum)	\$158.00 each additional hour

Shared Service Agreement Bedminster BOE with Bedminster Twp

J.23 a shared services agreement with the Township of Bedminster effective July 1, 2024 through June 30, 2025.

Shared Service Agreement Bedminster BOE with Warren School District

J.24 Up to a 0.1 FTE for Library Media Services (LMS) from September 1, 2024 through December 31, 2024.

Depositories for District Funds

J.25 approves the designation of Peapack Gladstone Bank and New Jersey Asset & Rebate Management Program ("NJ/ARM") as depository for all funds including investments of the Bedminster Board of Education and all Student Activities and Athletics Accounts of the District.

Authorization of the Interim School Business Administrator to Invest Funds in NJ/ARM

J.26 Authorization of the Interim School Business Administrator of the Bedminster Board of Education to invest funds in the New Jersey Asset & Rebate Management Program.

BE IT RESOLVED by the Board of Education of the Bedminster School District as follows:

1. The Bedminster Board of Education hereby finds and determines that (a) the Interim Business Administrator has received and reviewed

(i) the Information Statement dated as of January 3, 2005 describing the New Jersey Asset & Rebate Management Program ("NJ/ARM") and

(ii) the Amended and Restated Interlocal Services Investment Agreement governing the NJ/ARM Program ("Program Agreement") and

(b) the Interim School Business Administrator has been afforded the opportunity to discuss NJ/ARM with the Investment Administrator and Special Counsel to NJ/ARM and the Bedminster Board of Education has determined that it is in the best interests of the

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
July 24, 2024
7:00 p.m.**

Bedminster School District to authorize the Bedminster Board of Education to participate in NJ/ARM.

The Program Agreement is hereby approved and the Interim School Business Administrator, Eulalia Gillis is authorized to execute the Program Agreement on behalf of the Bedminster Board of Education and will be listed as signatories on the accounts.

3. U.S. Bank, N.A., as Custodian for the NJ/ARM Program, is hereby approved to act as a depository of Public Funds for the Bedminster Board of Education.

4. The Bedminster Board of Education acknowledges that its decision to authorize the participation in NJ/ARM is based solely on the information set forth in the Information Statement and in the Program Agreement.

5. This resolution shall take effect immediately upon its adoption.

Substitute Services Renewal

J.27 Swing Education, Inc. to provide access to their platform to post and manage requests for substitute teachers.

Rescind Appointment of Officers

J.28 rescind the appointment of the following officer beginning July 1, 2024:

Elizabeth Omega, Principal, Middle School	Attendance Officer, District Testing Coordinator, Anti-Bullying Coordinator (ABC)
Director of Student Services	Child Protection & Permanency Liaison, Homeless Liaison, ADA Officer, 504 Officer

Appointment of Officers

J.29 the appointment of the following officer beginning July 1, 2024:

Lauren Zugale, Principal, Middle School	Attendance Officer, District Testing Coordinator, Anti-Bullying Coordinator (ABC)
Supervisor of Student Services	Child Protection & Permanency Liaison, Homeless Liaison, ADA Officer, 504 Officer

J. agenda item J.1 through J.28

	Ms. Anderson		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		
	Ms. Nathans		Ms. Stevinson		

J. agenda item J.29

	Ms. Anderson		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		
	Ms. Nathans		Ms. Stevinson		

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA**

July 24, 2024

7:00 p.m.

K. FINANCE

Finance & Facilities Committee Report - Gabriel Wickizer

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2023-2024 Financial Reports

- K.1 the Report of the Secretary for June 2024 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), I, Eulalia Gillis, Interim Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

the recommendation that the Secretary's Report for June 2024 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2023-2024 fiscal year.

It is recommended that the Treasurer's Report for June 2024 be accepted and filed.

2023-2024 Transfers

- K.2 transfers for the 2023-2024 school year totaling \$165,222.79 from June 1, 2024 through June 30, 2024 as per the monthly transfer report.

2023-2024 Invoices-General Agency Account

- K.3 the invoices presented for payment totaling \$446,573.74 from the General Agency Account from June 21, 2024 through June 30, 2024.

Fund	Amount
(10) General Fund	\$445,582.51
(12) Capital Outlay	\$0.00
(20) Special Revenue	\$991.23
(30) Capital Projects	\$0.00
(40) Debt Services	\$0.00
Total	\$446,573.74

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
July 24, 2024
7:00 p.m.**

2024-2025 Invoices-General Agency Account

K.4 the invoices presented for payment totaling \$379,678.57 from the General Agency Account from July 1, 2024 through July 24, 2024.

Fund	Amount
(10) General Fund	\$369,156.07
(12) Capital Outlay	\$0.00
(20) Special Revenue	\$10,522.50
(30) Capital Projects	\$0.00
(40) Debt Services	\$0.00
Total	\$379,678.57

2023-2024 Invoices-Student Activities Account

K.5 the invoices presented for payment totaling \$0.00 from the Student Activities Account from June 21, 2024 through June 30, 2024.

2024-2025 Invoices-Student Activities Account

K.6 the invoices presented for payment totaling \$5,435.52 from the Student Activities Account from July 1, 2024 through July 17, 2024.

2023-2024 Invoices-Food Service Account

K.7 the invoices presented for payment totaling \$504.60 from the Food Service Account from June 21, 2024 through June 30, 2024.

2024-2025 Invoices-Food Service Account

K.8 invoices presented for payment totaling \$9,805.02 from the Food Service Account from July 1, 2024 through July 17, 2024.

K. agenda items K.1 through K.8

	Ms. Anderson		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		
	Ms. Nathans		Ms. Stevinson		

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA**

July 24, 2024

7:00 p.m.

L. PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Suzie Stevinson

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

SSDS/HIB Mandating Reporting, School Self-Assessment (ABR) and Safety and Climate Meetings

L.1 the SSDS/HIB Grade ITP submission for the reporting period 2 data collection dates of incidents, trainings, and programs for January 1, 2024, through June 30, 2024. Annual School Self-Assessment for Determining Grades under the ABR core elements were scored. Safety & Climate meetings were held on January 3, 2024, January 26, 2024, March 4, 2024, March 26, 2024, May 2, 2024, and May 29, 2024.

Rescind Title/Job Description(s)

L.2 rescind the following changes to job description and title, effective July 1, 2024:

Title/Position	Action
Vice Principal	New

Transfer

L.3 the following per the provisions of the contract of employment, effective from July 1, 2024 through June 30, 2025:

Name	Position	Salary
Lauren Zugale	Middle School Principal	\$138,843.00

Substitute Teachers 2024-2025 School Year

L.4 the following per the substitute salary guide and the provisions of the Bedminster Education Association contract in effect from July 1, 2023 through June 30, 2027, pursuant to a successful clearance of P.L. 2018, c.5 and proof of fingerprinting:

Kim DeZutter	Denese Ferrara	Maria Fernando	Ruth Kalamarides	Cynthia Smith
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Student Academic Recovery

L.5 the contract with Educere, LLC, to offer virtual education programs, at the parents' expense, as needed for the 2024-2025 school year.

2024-2025 Extended School Year

L.6 the following staff July 8, 2024 through August 8, 2024 from 9:00 am - 12:00 pm, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

Staff Name	Position/Title
Tracy Grant	Paraprofessional Substitute

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA
July 24, 2024
7:00 p.m.**

L.7 the following staff with student #339689, pursuant to the terms and conditions of the Bedminster Township Board of Education and the BEA contract in effect from July 1, 2023 through June 30, 2027:

Staff Name	Position/Title
Lucy Ragoza	Reading Specialist

Payment of Unused Vacation Days

L.8 the following to receive payment for unused vacation days per the terms and conditions of the applicable 2023-2024 employment contract:

Name	Amount	Effective Date
Robbin Boehmer	\$6,346.15	as of June 30, 2024
Noraima Medina	\$787.50	as of June 30, 2024

Workshop(s)/Site Visit(s)

L.9 for the following staff for the workshop(s)/site visit(s) listed:

Name	Date	Title	Cost
Corby Swan	07/30/2024	School Safety Symposium; Clifton, NJ	\$0.00 Registration; \$34.87 Mileage
Liz Meechan	08/22/2024	NJ Department of Agriculture; How to Determine School Meals and Summer EBT Application Training; Piscataway, NJ	\$0.00 Registration; \$18.80 Mileage
Debbie Nazzaro	10/16/2024	NJAAP Annual School Health Conference; Somerset, NJ	\$225.00 Registration; \$14.57 Mileage
Lauren Zugale	Virtual	NJPSA Legal One Anti-Bullying Specialist Online Certificate (Title II); Virtual	\$500.00 Registration

2024-2025 Stipends

L.10 the following stipends being offered for the 2024-2025 school year are part of the negotiated contract between the Bedminster Township Board of Education and the Bedminster BEA contract, in effect from July 1, 2023 through June 30, 2027, and within the terms and conditions of Stipends - Schedule A, Stipends - Schedule B, Stipends - Schedule C* (*C3 and C4 - not all staff being approved will be needed for all on-site or off-site duties) as per the Bedminster Township Board of Education and the Bedminster BEA Association Tentative Agreements:

BEDMINSTER SCHOOL 2024-2025 EXTRA-CURRICULAR ACTIVITIES		
Activity Title	Last Name of Staff Member	Stipend - Schedule
PM Green Team/Sustainability Advisor	K. Johnsen, Gattone (Split)	C10
PM Wellness Team Advisor	K. Johnsen, Gattone (Split)	C10

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING AGENDA**

July 24, 2024

7:00 p.m.

- L.11 Beacon, Certified Therapy Dog, to attend with supervision, from July 1, 2024 through June 30, 2025.
- L.12 the Bedminster Township Board of Education to go into Executive Session at 6:30 pm at the next regularly scheduled meeting on September 12, 2024.

L. agenda item L.1 through L.12

	Ms. Anderson		Mr. Reaves		Mr. Wickizer
	Ms. Gomez		Ms. Segal		
	Ms. Nathans		Ms. Stevinson		

M. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting.

N. Adjournment

NEXT MEETING(S) SCHEDULED FOR:

September 12, 2024

EXECUTIVE SESSION 6:30 PM

OPEN PUBLIC MEETING 7:00 PM